

# Puget Sound Work Injury

812 Cherry Ct.  
Bremerton, WA 98310

## Returned Checks

There will be a \$25 charge for checks that are returned. In order to ensure that charges are properly billed to insurance, patients must provide current insurance information at every appointment. Failure to provide a current insurance card may result in unnecessary delays, denial of service and/or billing errors.

## Insurance Cards

Copays are required at the time of service. Copays not paid at the time of service will have a \$15 surcharge added to the account to cover billing costs.

## Collection of Insurance

Our front office will collect your insurance card at each visit, along with your ID. We can bill your insurance after you have met your deductible and have paid your copay. Your insurance company will be contacted at each visit to determine your eligibility.

## New Patients without Insurance

Procedures not covered by insurance will require payment in full prior to receiving the service. Uninsured patients are expected to pay at the time of service. Our prices start at \$60.00 for basic care such as colds, flu, medication refills, and other minor illnesses. Additional charges may result depending on the services provided. Please feel free to discuss your financial needs in advance and every opportunity will be made to accommodate your specific situation.

## Elective or Procedures Not Covered by Insurance

Procedures not covered are expected to be paid at the time of service. If this creates a hardship for you, please bring this to our attention and we will attempt to authorize a payment schedule.

Payments are expected in a timely manner.

## Account Questions

Our front office personnel are available to assist you with account and insurance questions. They will also set up extended payment plans under qualified circumstances, please contact our office.

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**SIGNATURE OF PATIENT OR REPRESENTATIVE**

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**DATE**

POLICY 012020